



A Practical Approach to Implementation and Compliance with the TT OSH Act

COURSE DESCRIPTION:

This course provides the participant with an overview of all of the elements mandated by the Trinidad and Tobago Occupational Safety and Health Act of 2004 (as amended). Participant will become familiar with the basic components of the Act. In addition, the seminar provides the participants with a clear understanding of his or her duties in the safety culture designed by TT OSH and the implications if this culture is not brought forward in the workplace.

COURSE STRUCTURE

The structure of this course will model teaching strategies and methodologies used in performance-based instruction and assessment that are directly related to the work place. Class time will be comprised of lecture, discussion, work sheets, small group problem solving and participant/instructor/guest presentations.

COURSE OBJECTIVES

The course objectives all relate to improving the quality of life in Trinidad and Tobago by ensuring that goods and services produced and/or used in the country satisfy criteria for good performance as established by the Bureau. This seminar training will illustrate ways to reduce costs for the business and still promote a safe and healthy working environment for the business's employees.

The objectives for this course provide an overview and introduction to each instructional area. The five instructional areas include: Foundational Information, Management Leadership, Contractor Safety, Employee Involvement and Implementation.

Foundation Information

At the end of this course, the students will be able to identify, define and begin to apply the following concepts as they pertain to The Occupational Safety and Health (OS&H) Act 2004 (as amended).

- ◆ What is the TT OSH Act?
- ◆ Why TT OSH Act?
- ◆ Purpose?
- ◆ Who is covered?
- ◆ What is the general duty clause?
- ◆ What is reasonably practicable?

Management Leadership

At the end of this course, the students will be able to identify, define and begin to apply the following concepts as they pertain to The Occupational Safety and Health (OS&H) Act 2004 (as amended).

- ◆ Employer Duties
- ◆ Safety and Health Management System

Employee Involvement

At the end of this course, the students will be able to identify, define and begin to apply the following concepts as they pertain to The Occupational Safety and Health (OS&H) Act 2004 (as amended).

- ◆ Employee General Responsibility
- ◆ Safety and health Committee and Its Responsibilities

Contractor Safety

At the end of this course, the students will be able to identify, define and begin to apply the following concepts as they pertain to The Occupational Safety and Health (OS&H) Act 2004 (as amended).

- ◆ Hazard Exposure
- ◆ Creating Hazards
- ◆ Responsibility for Safety and Health Conditions
- ◆ Hazards Corrections

Implementation

At the end of this course, the students will be able to identify, define and begin to apply the following concepts as they pertain to The Occupational Safety and Health (OS&H) Act 2004 (as amended).

- ◆ Risk Assessment
- ◆ Job Hazard Analysis (JHA)
- ◆ Accident Investigation
- ◆ Data Analysis
- ◆ Training
- ◆ Enforcing and Reporting
- ◆ Recordkeeping

COURSE POLICIES AND REQUIREMENTS

1. Class participation is expected. Attendance at and active participation in all activities and class discussion are required. If you must be absent, please call or email to change your course registration to a more convenient time.
2. All of your written assignments must be completed
3. Participation in the course assessments and the course evaluation.

CRITERIA FOR ASSESSMENT

Formative assessment is based upon the content objectives and is measured as the participants complete each content area. Types of assessments include both oral and written instruments such as oral summative overview and situational analysis, as well as, written short answer and selected response questions.

COURSE GRADE

In this introductory course, grades are based upon a pass - fail system.



OSHA SERVICES, LLC

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OUTLINE OF COURSE CONTENT

(This calendar is subject to change if circumstances require it. All basic objectives will be covered regardless of any changes that may be made.)

9:00 INTRODUCTIONS

9:15 FOUNDATION INFORMATION

- ◆ What is the TT OSH Act?
- ◆ Purpose?
- ◆ Who is covered?

10:00 MANAGEMENT LEADERSHIP

- ◆ What is the general duty clause?
- ◆ What is reasonably practicable?
- ◆ Safety and Health Management System

11:00 EMPLOYEE INVOLVEMENT

- ◆ Employee General Responsibility
- ◆ Safety and Health Committee and Its Responsibilities

11:30 CONTRACTOR SAFETY

- ◆ Hazard Exposure
- ◆ Creating Hazards
- ◆ Responsibility for Safety and Health Conditions
- ◆ Hazards Corrections

12:30 LUNCH

1:30 IMPLEMENTATION

- ◆ Risk Assessment
- ◆ Job Hazard Analysis
- ◆ Accident Investigation
- ◆ Data Analysis Training
- ◆ Enforcing and Reporting
- ◆ Recordkeeping

3:45 SUMMARY, CONCLUSIONS, NEXT STEPS AND EVALUATION

4:00 ADJOURNMENT